

2010

ANNUAL PERFORMANCE REPORT

The Annual Performance Report reflects Siyanda District Municipality performance during the 2010/2011 financial year.



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1. Performance on National Key Performance Indicators

No.	INDICATOR	Previous Financial Year		Financial Year under Review				
		2009/2010		2010/2011				
		TARGET	ACHIEVED	TARGET	ACHIEVED	RATING	Reason for Variance - Positive or Negative	Remedial Action
1.	The percentage of households with access to basic level of:							
1.1	Water		100.0%		100.0%	Fully Effective		
1.2	Sanitation	14	78.6%	51	0%	Not fully effective	No toilets could be erected in this financial year because of the supply chain process challenges .Project will be to be completed in the 2011/12 financial year.	
1.3	Electricity	80%	100%		0%		No applications were received from households	
1.4	Solid Waste Removal		100%		100%	Fully Effective		
2	Percentage of households earning less than 2 X old age Grant per month with imputed expenditure with access to all free basic services	N/A	86%	N/A	89%	Fully Effective		
3	The percentage of a municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's IDP.	95%	58%	95%	46.7%	Not fully effective	Funding not received from respective departments. Slow spending of MIG funds.	Better project management and liaison with donor departments.
4	The number of jobs created through the municipality's local economic development initiatives including capital projects.		235	93	386	Fully Effective		
5	The number of people from employment equity target groups employed in the three highest levels of management in compliance with a municipality's approved employment equity plan.	One	100%	N/A	No appointments made.	Not fully effective	A serious issue needing the attention of the Municipal Manager.	Department of Labour want to meet with the Municipal Manager urgently in this regard.

6	The percentage of a municipality's budget actually spent on implementing its workplace skills plan.		81.19%		93.03%	Fully Effective		
7	Financial viability as expressed by ratios:							
7.1	Debt coverage	N/A	8	1:1	15:1	Outstanding	Good management initiative to maximise own revenue with the investments made and the VAT refund received from SARS after external investigation on VAT declared in previous years.	To maintain the management control on cash flow and just improve in future.
7.2	Outstanding service debtors to revenue	N/A	0.36%	N/A	0.26%	N/A	This indicator is not part of the SDBIP, therefore there is no target nor measurement	
7.3	Cost coverage (Cash Available plus Investments)	1:1	1:1.1	1:1	1:1.93	N/A	This indicator is not part of the SDBIP; therefore there is no target or measurement. However the accounting norm is 1:1 on a monthly basis. A ratio of >3 is desirable to secure availability of cash for at least 3 months expenditure.	

2. IDP Performance: Linking Projects to Pre-determined (Development) Objectives

IDP Ref	PROJECT NAME / INDICATOR	Previous Financial Year (2009/2010) Performance	Performance for 2010/2011 Financial year				
		Actual	TARGET (BUDGETED)	% ACHIEVED	COMMENTS / REMEDIAL ACTION / REASON FOR VARIANCE	KPA	DEVELOPMENT OBJECTIVE
1.1	Swartkopdam- 9 houses to be built	Subsidy application forms completed	R 491,850.00	0	Project transferred to Mier municipality	Basic Service Delivery	To hasten the provision of housing within the Siyanda District Municipality.
1.2	Riemvasmaak: Vredesvallei-22 houses to be built	Subsidy application forms completed , approved & tender documentation completed	R 1,400.00	10	Tender procedure in process Tenders were received from contractors but are higher than available budget. Alternative plan to be agreed on to carry out the project. Tender was re-advertised, but even already registered in the names of beneficiaries	Basic Service Delivery	To hasten the provision of housing within the Siyanda District Municipality.
1.4	Building of VIP Toilets: Sending	Planning and tender documentation completed	R 21,900.00	0	1. Tender had to be re-advertised 2. Labour quotations received but are very high risk. Developer to employ local labour instead of contractor. Quotations requested for TLB to excavate pit holes. 3. Material quotation experiencing problems through supply chain process. Quotation may have to be re-advertised again.	Basic Service Delivery	To enhance the provision of infrastructure such as water, sanitation, roads, electricity, telecommunication, to all Communities within the Siyanda District Municipality.

IDP Ref	PROJECT NAME / INDICATOR	Previous Financial Year (2009/2010) Performance	Performance for 2010/2011 Financial year				
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1.5	Electrical Connection: Riemvasmaak	Done as application are received from the community	R 20,833.00	100	Complete	Basic Service Delivery	To enhance the provision of infrastructure such as water, sanitation, roads, electricity, telecommunication, to all Communities within the Siyanda District Municipality.
1.6	Construction of 78 houses: Sending	51%. Constructi on of 40 houses completed	R 54,350,533.23	100	Project successful completed	Basic Service Delivery	To hasten the provision of housing within the Siyanda District Municipality.
2.1	Cleanest Town Campaign	100%	R 75,000.00	0	Project was supposed to start in May, but councillors sitting on panel were unavailable due to elections campaigning. Panel with new councillors is not yet set up.	Basic Service Delivery	To improve the provision of community services to the needy rural communities in Siyanda District Municipality
2.2	Town Cleaning	Project completed in Riemvasmaak and Swartkopdam	R 50,000.00	100	Project completed	Basic Service Delivery	To improve the provision of community services to the needy rural communities in Siyanda District Municipality

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		Actual	TARGET (BUDGETED)	% ACHIEVED	COMMENTS / REMEDIAL ACTION / REASON FOR VARIANCE	KPA	DEVELOPMENT OBJECTIVE
3.1	Upgrading of Bulk Water Supply: Swartkopdam	Appointment of consultant. Planning and documentation For the project completed.	R 2,700,000.00	60%	Plant to be completed in 9 months the latest	Basic Service Delivery	To enhance the provision of infrastructure such as water, sanitation, roads, electricity, telecommunication, to all Communities within the Siyanda District Municipality.
3.2	Upgrading of Bulk Water Supply: RVM Vredesvallei	Appointment of consultants	R 1,750,000.00	80	Tender on hold due to MIG funds no longer available for the district municipality	Basic Service Delivery	To enhance the provision of infrastructure such as water, sanitation, roads, electricity, telecommunication, to all Communities within the Siyanda District Municipality.
3.4	Water Networks: RVM: Sending & Vredesvallei	Planning and tender documentation Done.	R 308,000.00	50	Mission 25 houses are completed. The votes for the 22 houses in Vredesvallei were closed due to end of financial year	Basic Service Delivery	To enhance the provision of infrastructure such as water, sanitation, roads, electricity, telecommunication, to all Communities within the Siyanda District Municipality.

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3.5	Bulk Pipeline: Sending	Implementation readiness, tender processes and securing funding for the project	R 16,500,000.00	75%	Civil works completed Water treatment works in progress Tender for pump and electricity awarded, is in cooling-off period	Basic Service Delivery	To enhance the provision of infrastructure such as water, sanitation, roads, electricity, telecommunication, to all Communities within the Siyanda District Municipality.
4.4	Housing Accreditation	Preparations for audit purposes, housing consumer education	R 1,200,000.00	85%	Still awaiting audit to be done by national dept. The budget amount is used for S&T's and salaries. Additional information: All relevant information has been forwarded to COGSTHA provincial in order for the MOU to be signed. MOU signed. MOU'S was signed with 3 of the b-municipalities to determine the relationship with relation to housing issues.	Basic Service Delivery	To hasten the provision of housing within the Siyanda District Municipality.
5.1	Review of Housing Sector Plans	Funding not available	R 200,000.00	50	Budgeted amount insufficient for compilation of sector plan and review of SDF. Additional Info: There is still a lack of funding. A letter was sent to COGHSTA to ask for additional funding for the review. The plan itself is completed and ToR circulated to B	Basic Service Delivery	To hasten the provision of housing within the Siyanda District Municipality.

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					municipalities		
12.1	Tarring of streets; Sending	Project completed halfway but stopped due to quality problem	R 7,581,000.00		Project transferred to local municipality	Basic Service Delivery	To enhance the provision of infrastructure such as water, sanitation, roads, electricity, telecommunication, to all Communities within the Siyanda District Municipality.
12.2 /12.3	Sewer networks & Oxidation ponds	Appointment of consultant, preliminary designs and technical designs.	R 7,500,000.00	0	Application for funding was submitted	Basic Service Delivery	To enhance the provision of infrastructure such as water, sanitation, roads, electricity, telecommunication, to all Communities within the Siyanda District Municipality.

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		Actual	TARGET (BUDGETED)	% ACHIEVED	COMMENTS / REMEDIAL ACTION / REASON FOR VARIANCE	KPA	DEVELOPMENT OBJECTIVE
11.10	Maintenance: Offices at Roads and Technical Services	Regular maintenance continuously done		0	Buildings will be transferred with Agent/Maintenance function 1/7/2011 Project aborted.	Basic Service Delivery	To enhance the provision of infrastructure such as water, sanitation, roads, electricity, telecommunication, to all Communities within the Siyanda District Municipality.
5.2	Review of Siyanda Spatial Development Framework	Preliminary review done by DBSA Town planner. Process to acquire funding for review process	R 200,000.00	0	Budget amount is insufficient to review SDF. Dept Rural Development and Land Reform has promised to assist in compiling the district SDF.	Basic Service Delivery	To hasten the provision of housing within the Siyanda District Municipality.
11.1	Erect clearly indicated signs at Head Office	N/A	R 10,000.00	90%	Sunelda's quotation accepted Will be done by 30/09/2011	Good Governance	Development of effective internal systems and to enhance administrative and institutional capacity.
11.2	Provision of an alternative parking area at Siyanda Head Office	N/A	R 30,000.00	0%	Securing office space is currently the main priority Lack of funds	Basic Service Delivery	To enhance the provision of infrastructure such as water, sanitation, roads, electricity, telecommunication,

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							to all Communities within the Siyanda District Municipality.
11.3	Erection of a wooden deck and "braai" facility	N/A	R 140,000.00	0%	Securing office space is currently the main priority Lack of funds	Institutional Development	Development of effective internal systems and to enhance administrative and institutional capacity
11.4	Safety gate at Head Office	N/A	R 2,000.00	10	Requisition given to supply chain. Will be implemented by 30/09/2011 Lack of funds	Institutional Development	Development of effective internal systems and to enhance administrative and institutional capacity
11.6	Change of toilet facilities: Head office	N/A	R 60,000.00	0%	Office space main priority Lack of funds	Institutional Development	To improve health services and facilities in the Local Municipalities
11.7	Steel Safe: Head Office	N/A	R 12,000.00	30%	Specifications been finalized Office space main priority Lack of funds	Institutional Development	To comply with Archive legislation
11.8	Acquisition of a Wendy House	N/A	R 25,000.00	0	Lack of funds to be Completed by end of November 2011	Institutional Development	Development of effective internal systems and to

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							enhance administrative and institutional capacity
11.9	Revamping of kitchen	N/A	R 20,000.00	100		Institutional Development	Development of effective internal systems and to enhance administrative and institutional capacity
11.10	Maintenance: Offices at Roads and Technical Services	N/A	R 100,000.00	0%	Buildings will be transferred with Agent/Maintenance function 1/7/2011 Project aborted.	N/A	N/A
11.11	Furniture	N/A	R 60,000.00	100		Institutional Development	Development of effective internal systems and to enhance administrative and institutional capacity
11.12	Replacement of carpet with tiles	N/A	R 14,000.00	100		Institutional Development	Development of effective internal systems and to enhance administrative and institutional capacity

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11.13	Typist Chair: Archives	N/A	R 1,500.00	100		Institutional Development	Development of effective internal systems and to enhance administrative and institutional capacity
11.14	Tables and Chairs: mayoral Office	N/A	R 40,000.00	100		Institutional Development	Development of effective internal systems and to enhance administrative and institutional capacity
11.15	Office Furniture: Youth Development Officer	N/A	R 6,000.00	0	Official not yet appointed	Institutional Development	Development of effective internal systems and to enhance administrative and institutional capacity
10.1	Establishment of a Disaster Management Centre	N/A	R 2,100,000.00	0%	Siyanda has to secure land and draw plans first. Tender was advertised but no bidders were received.	Basic Service Delivery	Capacity building and upgrading of equipment in order to create an effective functioning Disaster Management Centre.

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10.2	Fire Fighting Equipment	100%	R 300,000.00	100	15 Water pumps were bought need to be distributed to farmers	Basic Service Delivery	To hasten the provision of housing within the Siyanda District Municipality.
4.1	Training and Workshops	56.25% 16 planned 09 done	R 59,000.00	20% 20 planned 4 took Place.	Ongoing process	Good Governance and Public Participation	To build the capacity of the under capacitated category B Municipalities, in order to develop efficient and functional municipalities.
11.16	Database farm services	0%	R 500,000.00	0	Still in planning phase	Good Governance and Public Participation	To build the capacity of the under capacitated category B Municipalities, in order to develop efficient and functional municipalities.
6.1	Upgrading of website	Web is continuously updated. Website complies with Sec 75 of MFMA. No exceptions in	R 37,800.00	100%	Ongoing project Last update was done on 31/3/2011	Good Governance and Public Participation	To build the capacity of the under capacitated category B Municipalities, in order to develop efficient and functional

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		2009/10					municipalities.
11.5	Clock-in system	N/A	R 55,000.00	100	System currently used as official attendance register	Good Governance and Public Participation	To build the capacity of the under capacitated category B Municipalities, in order to develop efficient and functional municipalities.
9.1	Danielskuil Tyre Granulator	100% First Feasibility Study	R 4,000,000.00	100 Second Techno Feasibility Study.	Techno-feasibility studies completed CSIR just need to report to stakeholders	Good Governance and Public Participation	To build the capacity of the under capacitated category B Municipalities, in order to develop efficient and functional municipalities.
9.2	Masakhane Arts & Craft Co-operative	50% Planning Phase R 21 000.00	R 100,000.00	70%	Municipal manager has met the group Requisition needs to be given to supply chain	Good Governance and Public Participation	To build the capacity of the under capacitated category B Municipalities, in order to develop efficient and functional

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							municipalities.
9.3	Siyavuka Laundry Services	0% N/A	R 135,000.00	100	All machinery bought	Good Governance and Public Participation	To build the capacity of the under capacitated category B Municipalities, in order to develop efficient and functional municipalities.
9.4	Ubuntu Poultry Farming	0% N/A	R 125,000.00	60%	Environmental Impact Assessment is completed and building plans are finished	Good Governance and Public Participation	To build the capacity of the under capacitated category B Municipalities, in order to develop efficient and functional municipalities.
6.2	Riemvasmaak: Upgrading of Chalets	0% N/A	R 200,000.00	100		Good Governance and Public Participation	To build the capacity of the under capacitated category B Municipalities, in order to develop efficient and functional

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							municipalities.
6.3	Mier: Tourism Centre	50%	R 300,000.00	100		Good Governance and Public Participation	To build the capacity of the under capacitated category B Municipalities, in order to develop efficient and functional municipalities.
7.1	Tourism Awareness campaign	0% N/A	R 100,000.00	50	Planning phase completed, waiting for Siyanda fleet to begin with visits to municipalities. Brochures has arrived	Good Governance and Public Participation	To build the capacity of the under capacitated category B Municipalities, in order to develop efficient and functional municipalities.
8.1	FIFA World Cup	100%	R 250,000.00	100%		Good Governance and Public Participation	To build the capacity of the under capacitated category B Municipalities, in order to develop efficient and functional

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		Actual	TARGET (BUDGETED)	% ACHIEVED	COMMENTS / REMEDIAL ACTION / REASON FOR VARIANCE	KPA	DEVELOPMENT OBJECTIVE
							municipalities.
10.3	Disaster Management Plan	N/A	R 500,000.00	80	Municipalities already visited to compile GIS. Plan to be completed by May 2011. Plan could not be completed due to elections (unavailability of municipal officials)	Good Governance and Public Participation	Capacity building and upgrading of equipment in order to create an effective functioning Disaster Management Centre.
10.4	Establishment of Disaster Volunteer Unit	N/A	R 59,000.00	0	Difficulties experienced in sourcing a facilitator to train volunteers. There is a list of volunteers they still need to be trained	Good Governance and Public Participation	Capacity building and upgrading of equipment in order to create an effective functioning Disaster Management Centre.
4.3	Acquiring of Municipal Finance Certificate	N/A	R 25,000.00	25% One Director		Municipal Financial Viability and Management	To ensure sound financial viability in the municipality
1.3	Vaaldrift: Town Planning	Project taken over by Rural Development	R 58,000.00	0%	Taken over by Rural Development	Municipal Institutional Development and Transformation	To improve Siyanda District Municipality's abilities and capacity to play a coordinating role in

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							land reform
3.3	Rain Water Harvest: Swartkopdam	Planning and documentation completed	R 1,611,111.00	100%	Complete	Municipal Institutional Development and Transformation	The improvement of infrastructure and municipal systems in order to create an effective functioning municipality
4.2	Studies: B Tech	N/A	R 7,200.00	100		Municipal Institutional Development and Transformation	To improve Siyanda District Municipality's abilities and capacity to play a coordinating role in land reform

3. Service Delivery: A comparison [FY09/10 to FY 10/11]

No	IDP ref.	PROJECT NAME / INDICATOR	Previous Financial Year (2009/2010) Performance	Performance for 2010/2011 Financial year			
			Actual	BASELINE	TARGET (BUDGETED)	ACHIEVED (COMPLETED)	COMMENTS / REMEDIAL ACTION / REASON FOR VARIANCE
Provision of free basic services							
1	No project Number	% of qualifying households receiving free basic services	100%	100%	100%	100%	100% of households who applied to
Provision of Water							
2	16.3	Installation of Bulk Water meters and manholes to protect it	20%	100%	100%	56%	We could not complete the work due to the supply chain challenges
				R100 000	R100 000	R56 288	
3	3.3	Gutters and tanks with a tap at houses at Swartkopdam and Riemvasmaak. (50%)	0	109	109	26	Completed 26 at Swartkopdam, Riemvasmaak' 83 were not done due to funding for the pipeline being available earlier than expected.

No	IDP ref.	PROJECT NAME / INDICATOR	Previous Financial Year (2009/2010) Performance	Performance for 2010/2011 Financial year			
			Actual	BASELINE	TARGET (BUDGETED)	ACHIEVED (COMPLETED)	COMMENTS / REMEDIAL ACTION / REASON FOR VARIANCE
4	3.4	Lay network pipes at Riemvasmaak Vredesvallei and Mission for the new sites.	0	47	47	25	Only the sites for the newly developed area were serviced. Material has been bought for another 22 but due to non interest from contractors and not enough funds the work could not be completed.
5	2.1	Gravel along roads to boreholes at Riemvasmaak Mission	0	9km	3	0	No responses were received from contractors after written price quotations were invited.
6	16.1	Laying of 33km water pipeline for Riemvasmaak Mission	Signed agreement for R 16,5mil with Dept Rural Development	100%	100%	80%	The pipelining was completed but not the Water treatment plant and pump installation. Compiling of the tender documents for the treatment plant and pumps took longer than anticipated Project will now be completed by mid December 2011

No	IDP ref.	PROJECT NAME / INDICATOR	Previous Financial Year (2009/2010) Performance	Performance for 2010/2011 Financial year			
			Actual	BASELINE	TARGET (BUDGETED)	ACHIEVED (COMPLETED)	COMMENTS / REMEDIAL ACTION / REASON FOR VARIANCE
7	16.1	Completed feasibility study for the extension of the Kalahari-East water line	50%	100%	100%	95%	Responses were received from Botswana government. Feasibility study completed to such an extent that implementation readiness report was requested by Department of Water Affairs
Provide streets and storm water							
8	2.5	Purchase haulage grader and tractor to blade roads in Riemvasmaak, Swartkop dam and other smaller municipal areas	1 Grader & 1 Tractor				Not Applicable for 2010/2011 financial year
9	2.3	Completed 6km fence- 1,2m high along Swartkopdam's access road	6km				Not Applicable for 2010/2011 financial year
Provision of sanitation							
10	17.4 17.3	Completed VIP toilets at Swartkopdam and Riemvasmaak Vredesvallei	11	51	51	0	No toilets could be erected in this financial year because of supply chain process challenges Project will be completed in July and August 2011

NoIDP ref.PROJECT NAME / INDICATOR			Previous Financial Year (2009/2010) Performance	Performance for 2010/2011 Financial year			
			Actual	BASELINE	TARGET (BUDGETED)	ACHIEVED (COMPLETED)	COMMENTS / REMEDIAL ACTION / REASON FOR VARIANCE
Provision of electricity from grid							
11	15.1	Payment for electrical connections for households whom applied	R 0	R10000	R10000	R4932	No applications were received from households and the funds were used to connect other existing houses
Provide recreational facilities							
12	7.1	Complete the sport fields projects at Riemvasmaak Mission and Vredesvallei	95%	100%	100%	100%	Project completed
Disaster management							
13	11.5	Planning and tender documentation for a disaster management centre		Plans and Tender documentation	Plans and Tender documentation	0%	Project aborted due to process of disaster management plan been compiled
				R271000	R271000	R0	
Waste management							
14	1.4	Provide refuse removal service on continuous basis for all households	90%	100%	100%	100%	All households get a weekly kerbside bag service.
15	1.4.3	Compile Integrated Waste Management Plan for the district	90%	-	-	-	Not Applicable for 2010/2011 financial year

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			Actual	BASELINE	TARGET (BUDGETED)	ACHIEVED (COMPLETED)	COMMENTS / REMEDIAL ACTION / REASON FOR VARIANCE
24	1.4.3	Compile Integrated Waste Management Plan for the district	90%				Not Applicable for 2010/2011 financial year
Provision of municipal environmental health services							
16	2.1	Rendering of municipal environmental health services in the DM Area and 5 low capacity municipalities	95%	100%	100%	100%	Services rendered 100% but staff under pressure
Provision of serviced sites							
17	17.6	Peg out and register sites in Riemvasmaak	30	300	300	0	Quotations which were received were higher than the budgeted amount. Process was therefore stopped.
18	1.1 1.2	No of low cost houses constructed	40	82	82	60	The 60 of the 100 were completed. For the 22 project the tenders who were received were too high. Additional funds were requested from Department of Rural Dev. Response took very long and project was put on hold.
19	4.4	Obtaining level 2 accreditation		100%	100%	50%	Audit did not materialize although the documents were

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			Actual	BASELINE	TARGET (BUDGETED)	ACHIEVED (COMPLETED)	COMMENTS / REMEDIAL ACTION / REASON FOR VARIANCE
							in place
20	4.4	Obtaining level 3 accreditation	50%	-	-	-	Not Applicable for 2010/2011 financial year
21	2.1	Blading of roads(Blade km)	48000	216000	48317	39790	Budget allocation from Provincial Dept of Roads insufficient Old graders and other machines
22	11.5	Planning and tender documentation for a disaster management centre	Site visit				Not Applicable for 2010/2011 financial year
23	11.10	Build 5 new offices at the roads section	100%				Not Applicable for 2010/2011 financial year
Integrated human settlement development - housing provision							
25	5.1	Complete Integrated Housing Sector plan	100%				Not Applicable for 2010/2011 financial year
26	1.2	Obtain approval for 22 subsidy houses in Riemvasmaak	100%				Not Applicable for 2010/2011 financial year
Streets: District Management Area							
27	2.1	Blading of roads(km)	0	9.62km	9.62km	66km	Grader used to grade road between Omdraai farm and Riemvasmaak Mission during two times

No IDP ref. PROJECT NAME / INDICATOR			Previous Financial Year (2009/2010) Performance	Performance for 2010/2011 Financial year			
			Actual	BASELINE	TARGET (BUDGETED)	ACHIEVED (COMPLETED)	COMMENTS / REMEDIAL ACTION / REASON FOR VARIANCE
28	2.3	Completed 6km fence- 1,2m high along Swartkopdam's access road		7km	6km	7km	All material was bought before end June but no work could e completed. In the end 7km was completed by end July 2011.
29	Special Project by Rural Development	Tarred streets with kerbs along the sides at Riemvasmaak Vredesvallei		2,2km	2,2km	0km	Contractor did not complete work and decided to get off site. A legal process was started by the council and it delayed the process
				100%	100%	80%	
30	Special Project by Rural Development	Tarred streets with kerbs along the sides at Riemvasmaak Mission		R 149 500	R149 500	R132 285	Project implementation were planned for 2011/2012 No MIG funds are available for this project and it will therefore be transferred to Kai Garib municipality
				Plans and tender documentation	Plans and tender documentation	Preliminary design drawings	
Subsidies to farm worker							
31	No number Available IDP 07/08	Installation of hot water systems(houses)	1	R25000	R0	0	No farmer applied for the subsidy

No	IDP ref.	PROJECT NAME / INDICATOR	Previous Financial Year (2009/2010) Performance	Performance for 2010/2011 Financial year			
			Actual	BASELINE	TARGET (BUDGETED)	ACHIEVED (COMPLETED)	COMMENTS / REMEDIAL ACTION / REASON FOR VARIANCE
32	17.3 17.4	Building of toilets(houses)	1	R25000	R0	0	No farmer applied for the subsidy
33	3.4	Supply water connections(houses)	1	R25000	R0	0	No farmer applied for the subsidy
34	No number available. IDP 07/08	Supply solar power(houses)	0	R25000	R0	0	No farmer applied for the subsidy
35	No number Available. IDP 07/08	Maintenance of streets, cemeteries and sport grounds (Rands paid out)	R 326,947.00	R 50,000.00	R 50,000.00	R 45,451.00	A fence was erected around the cemetery of Vetrivier in the Mier area
Create jobs with EPWP Funds							
36	19.1	Design and construct roads in the district by using labour intensive methods	0km				Not Applicable for 2010/2011 financial year
37	4.4.3	Upgrading of the community halls at Riemvasmaak Vredesvallei and Mission in cooperation with Unilever and DBSA	0%				Not Applicable for 2010/2011 financial year

4 Projects Rolled over from Annual Performance Report 2009/2010

INDICATOR	ACHIEVED 2009/10	ACHIEVED 2010/2011	Reason for Variance - Positive or Negative
1. Municipal Infrastructure Development and Service Delivery			
1.1.1.Provision of Water			
Installation of Bulk Water meters and manholes	20%	56%	Could not complete work due to Supply challenges
Rainwater harvesting (Gutters and tanks)	0%	50%	Completed 26 at Swartkopdam, 83 of RVM were not done due to funding for the pipeline being available earlier than expected. Project disbanded
Water services for new stands (Vredesvallei and Mission for the new sites)	20%	25%	Only the sites for the newly developed are were serviced Material has been bought for another 22 but due to the non interest from the contractors and not enough funds the work could not be completed.
Gravel along roads to boreholes at Riemvasmaak Mission	0%	0%	No response were received from contractors after Written price quotations were invited
Riemvasmaak bulk water pipeline.	25 % DWA approved the feasibility but Department Rural Development committed the funds All designs and documentation completed as well as the appointment of the contractor	80%	Pipeline completed but not the Water treatment plant and pump-installation. Tender documentation took longer than expected. Project to be completed in mid December 2011.
Update Kalahari-East water Line feasibility study	50%	100%	Response received from Botswana government. Project complete.
1.1.2 Provision of sanitation			

INDICATOR	ACHIEVED 2009/10	ACHIEVED 2010/2011	Reason for Variance - Positive or Negative
VIP toilets for new stands	78%	100%	Project completed
1.1.3 Provide streets and storm water			
Purchase haulage grader and tractor	100%	100%	Complete
Riemvasmaak Vredesvallei tarring of streets	60%	80%	A legal process is on, contractor not completed his work.
1.1.4 EPWP Projects			
Design and construct roads and streets	0%	0%	Due to administrative problems with the registration process, we only managed to get R 32 000.00
1.1.5 Electricity			
Electrical connections	0%	0%	No applications were received.
1.1.7 Community halls			
Riemvasmaak upgrading of community hall	0%	100%	Complete
1.1.8 Upington Disaster management centre			
Plans for Disaster Management Centre	Went to CP to inspect their Centre	MIG Funds were withdrawn	No extra funds available Project has to be cancelled
Completed 6km fence- 1,2m high along	6km	7km	Project Complete
1.4.Ensure that the backlog are eradicated			
Riemvasmaak Mission	90%		

INDICATOR	ACHIEVED 2009/10	ACHIEVED 2010/2011	Reason for Variance - Positive or Negative
Peg out 100 stands in Riemvasmaak	30%	100%	Complete
80 subsidy houses; Mission	60%	100%	Complete
1.5 ensure that the District Municipality support the local municipalities with proper operation and maintenance of municipal service			
1. capacity building funds	10%	100%	Complete
2. operational and maintenance funds	28%		
3. functions undertaken on behalf of B Municipalities	30%		
1.7 ensure that water , solar power sanitation and hot water systems are provided for farm worker houses: Cleaning projects			
Obtain subsidy applications and approve Installations for the different services	0%		
1.8 ensure that all gravel roads are maintain effectively compiling sector plan as part of the IDP			
Maintain gravel roads in the Districts	75%		
Compile integrated waste management Plan	90%		
2. Institutional Development			
2.2 Sector Plans Development	50%		
2.11 2% Increase in number of people with disabilities			
2.13.3 Training of Training Committees	50%		
2.14.2 Empowerment of people with Disabilities	80%		
2.14.3 Empowerment of Communities	0%		

INDICATOR	ACHIEVED 2009/10	ACHIEVED 2010/2011	Reason for Variance - Positive or Negative
2.14.4Empowerment of the Youth	0%		
2.18Disaster Management Plan developed	10%	50%	Due to elections councillors and officials were not available

4 In Year Departmental Operational performance Improvement (SDBIP) 2010/2011

See Annexure: - Annual Performance Management Review Report 2010/2011



Oversight Report- Presented to Council on 30 March 2012

With the introduction of the Siyanda District Municipality Oversight Committee, an expectation has been created whereby effect would be given to section 152 (1)(a) of our Constitution, namely “to provide democratic and accountable government for local communities.”

The relationship between the IDP, Budget and Annual Report is well documented in the National Treasury’s MFMA circular no.11, which stated, “The IDP and Budget is forward looking, they set out what the municipality intends to do and the funds it will raise and spend. The annual report on the other hand, is backward looking as it reports on actual performance at the end of the financial year.”

1) INTRODUCTION

- a) The 2010/2011 Annual Report was tabled to Council on the 25th January 2012 in compliance with the Municipal Finance Management Act (MFMA) which requires under section 127 (2) that:
 - i. “The Mayor of a municipality must, within seven after the end of a financial year, table in the municipal council the annual report of the municipality.”
- b) When tabled the annual report should include four main components, each of which has an important function in promoting governance and accountability. The main components are:
 - i. The annual performance report as required by section 46 of the MSA
 - ii. Annual Financial Statements submitted to the Auditor General
 - iii. The Auditor General’s audit report on the financial statements in terms of Section 126 (3) of the MFMA and
 - iv. The Auditor General’s audit report on performance in terms of section 45(b) of the MSA
- c) Section 129 of the MFMA requires the Council to consider the annual report of its municipality and to adopt an Oversight Report containing the council’s comments on each annual report.

2) PURPOSE

To submit the Oversight Report on the Annual Report of 2010/2011 in terms of section 129 of the Municipal Finance Management Act, 2003 (MFMA).

3) BACKGROUND

- a) Council is vested with the responsibility to oversee the performance of the municipality as required by the Constitution, MFMA and the Municipal Systems Act (MSA). This oversight responsibility of Council is particularly important for the process of considering annual reports.
 - b) An oversight committee was established in terms of section 79 of the Structures Act, 1998 to review the annual report of the Council and prepare an Oversight Report on the annual report
 - c) The annual report 2010/2011 was referred to the Oversight Committee for deliberation
 - d) In dealing with the tabled annual report, Council is required to adopt an Oversight Report by not later than two months from the date of tabling, which for the 2010/2011 Annual Report will be 30 March 2012
 - e) The Oversight Report is the final major step in the annual reporting process of a municipality. Section 129 of the MFMA requires the council to consider the annual report and adopt an oversight report containing council's comments on each of the following statements:
 - i. Council has approved the annual report with or without reservations
 - ii. Council has rejected the annual report
 - iii. Council has referred the annual report back for revision of those components that can be revised
- 4) Included in the Oversight Report we have attached all relevant documentation, including the minutes of the oversight committee, the Annual Report checklist as per MFMA circular 32, and the public participation processes that were followed

5) The Oversight Committee

The Oversight Committee is comprised of non executive Councillors represented by the various political parties and a Chairperson was chosen from amongst them

- i. Cllr. K Dodds(Chairperson)
- ii. Cllr. B. Bock
- iii. Cllr. A. Isaacs
- iv. Cllr. J. Assegaai
- v. Cllr A De Bruin

6) 2010/2011 Annual Report Consultation Process

- a) The general public was invited to attend the full Council meeting held on 25 January 2012 when the 2010/2011 Annual Report was tabled (Annexure A)

- b) The communities were advised through the print media and the municipality's website of the availability of the annual report and were invited to submit representations on the report.- (Annexure B)
- c) The annual report was made available at the Siyanda District Municipality, head office
- d) An advert was placed in the Gemsbok and is attached as Annexure C
- e) The annual report was also submitted to the Auditor General and Department of Cooperative Governance, Human Settlements and Traditional Affairs (COGHSTA)- Annexure D
- f) The annual report was also made available to the personnel for their inputs- Annexure E
- g) The process plan as outlined in MFMA circular 32 is attached as Annexure F
- h) At the closing date for public submissions (24/02/2012) no submissions were received and therefore no public hearings were held

7) RECOMMENDED RESOLUTION TO BE ADOPTED BY COUNCIL IN ACCORDANCE WITH MFMA SECTION 129 (1):

- a) That cognisance be taken of the Oversight Report on the 2010/2011 Annual Report as submitted by the Oversight Committee
- b) That Council, having fully considered the annual report of the municipality for the financial year 2010/2011, adopts the oversight report
- c) That the 2010/2011 Annual Report be adopted by Council
- d) That the Oversight Report be made public in accordance with section 129 (3) of the MFMA
- e) That the Oversight Report on Annual Report 2010/2011 be submitted to the Provincial Legislature in accordance with section 132 (2)

Cllr K. Dodds

Chairperson

Oversight Committee

Siyanda District Municipality

**REPORT OF THE AUDIT COMMITTEE FOR THE YEAR ENDED 30
JUNE 2011**

SIYANDA DISTRICT MUNICIPALITY



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1. PURPOSE

The audit committee serves as an independent advisory body which advises the municipal council , the political office bearers , the accounting officer and the management staff of the municipality on matters relating to :

- Internal financial control and internal audits
- Risk management
- Accounting policies
- The adequacy, reliability and accuracy of financial reporting and information
- Performance management
- Effective governance
- Compliance with the Municipal Finance Management Act 56 of 2003 , the annual Division of Revenue Act and any other applicable legislation
- Performance evaluation and
- Any issues referred to it by the municipality.

In addition , the committee must review the annual financial statements to provide the council of the municipality with an authoritative and credible view of the financial position of the municipality , its efficiency and effectiveness and its overall level of compliance with the Municipal Finance Management Act 56 of 2003 , the annual Division of Revenue Act and any other applicable legislation

The committee is further required to respond to the council on issues raised by the Auditor-General in the audit report and carries out such investigations into the financial affairs of the municipality as the council may request.

We have pleasure in presenting our report for the year ended 30 June 2011.

2. TERMS OF REFERENCE

The audit committee has adopted appropriate formal terms of reference that have been approved by council and has executed its duties during the past financial year in accordance with these terms of reference and the relevant legislative requirements.

3. COMPOSITION

An audit committee for the Siyanda District Municipality has been established in accordance with the requirements of Section 166 of the Municipal Finance Management Act, Act no 56 of 2003. During the year under review the Audit Committee comprised of three members being from outside the Siyanda District Municipality and with the

Accounting Officer , The Chief Financial Officer and the Internal Auditor as ex-officio members.

The committee consisted of three independent , outside members. In terms of Section 166 of the MFMA , the Audit Committee must meet at least four times a year. The Audit Committee met eight(8) times during the year under review.

The Audit Committee met on several occasions privately with the Internal Audit. The Audit Committee of Siyanda District Municipality complied with the provisions of the MFMA by holding at least four (4) normal audit committee meetings during the current financial year. The meetings were attended as follows:

NAME OF MEMBER	QUALIFICATIONS	PERIOD SERVED	MEETING ATTENDANCE							
			24/08/2010	18/10/2010	06/12/2010	30/12/2010	04/01/2011	07/02/2011	15/04/2011	30/06/2011
Ms. B.E. Oageng (Chairperson)	Nat Dip(Cost and Management Accounting) Certificate in Municipal Finance Management Programme B.Comm (Internal Auditing) Pursuing CIA(Part1 completed) Certificate in Risk Management in public sector	01/11/2008 – 30/06/2011	present	present	absent	present	present	present	present	present
Ms. A. Van Zyl	B.Juris (UNISA)	01/11/2008 – 30/06/2011	present	present	present	present	present	present	present	present
Mr J.C Nel	BA (Honours) CA (SA)	01/11/2008 – 31/08/2010	Present							
Mr. C. Ogu	MBA CA(NGR) CIA Bsc.ACC(Honours)	01/12/2010 – 30/06/2011			present	present	present	present	present	present

The Technical Services and Corporate & Municipal Support Services , and representatives from the external and internal auditors attend the audit committee meetings by invitation only. The internal and external auditors have unrestricted access to the Audit Committee.

4. AUDIT COMMITTEE RESPONSIBILITIES

The audit committee has complied with its responsibilities arising from section 166 of the Municipal Finance Management Act, Act no 56 of 2003 and the Audit Committee Charter.

5. REVIEW OF THE ANNUAL FINANCIAL STATEMENTS

The committee has :

- Reviewed the second set of annual financial statements prior to submission to the office of the auditor general
- Submitted a report on the aspects that need to be edited prior to submission to the Auditor General

The committee has emphasised to management the need for the committee to review the annual financial statements at the appropriate time in the reporting process to ensure that the committee has sufficient time to review the annual financial statements prior to these being submitted to the Auditor-General, the council and the mayoral committee.

6. EFFICIENCY AND EFFECTIVENESS OF INTERNAL CONTROLS

The system of internal controls was evaluated by both Internal Audit and Office of the Auditor General (external audit). Though some improvement has been noted in the implementation of compliance with the system of internal controls as well as the quality of the implementation and execution of adequate control and work procedures, much still have to be done, especially at system descriptions where standardisation of understanding and implementation of uniform internal control standards is still a challenge. This is evident from reported limitation instances of non-conformity with prescribed internal control and best practice.

The matters reported in the reports of Internal Audit (received quarterly) and the Auditor-General ; as well as matters brought to the attention of the Accounting Officer , by way of informal queries and management letters , indicate that there is significant room for improvement in the internal control system of the municipality.

The committee has urged management to take corrective action to ensure that internal checking and control measures are as effective as possible so as to improve internal control environment.

7. PERFORMANCE MEASUREMENT

The municipality did not have an effective performance management system in place. We appreciate the fact that management has made great effort in implementing the performance management system, including performance management committee

8. CONCLUSION

The Audit Committee works in close co-operation and partnership with the Internal Audit Unit in its oversight responsibility of the internal audit function.

The audit committee has assessed the work of the internal audit function as follows:

Preparation of audit plans	Performed
Business Risk identification	Performed
Testing of internal control systems	Performed
Reporting on reliance of internal control system	Performed
Liaison with auditor general	Not performed
Matching work performed with plans	Performed
Quarterly audit of PMS quarterly reports	Not performed

All internal Audit work performed as well as monthly and quarterly progress reports were reviewed and approved by the Audit Committee.

Based on the above the internal audit function has performed with the resources they had.

9. APPRECIATION

On behalf of the Audit Committee, I would like to extend sincere appreciation to the municipal staff for their assistance and support during the financial year under review.

B.E. Oageng
Chairperson of the Audit Committee